



PETROVIETNAM GENERAL SERVICES CORPORATION

Head Office: 6th Floor, PetroVietnam Tower, No. 1 - 5 Le Duan, Ben Nghe Ward, District 1, HCMC

Tel: (028) 3911 7777 Fax: (028) 3911 6789 Website: www.petrosetco.com.vn

NOTICE

On convening the 2025 Annual General Meeting of Shareholders

Respectfully to: The Shareholders of Petrovietnam General Services Corporation

The Board of Director of Petrovietnam General Services Corporation (“**Petrosetco**”) respectfully informs Shareholders about the organization of the 2025 Annual General Meeting of Shareholders (“**AGM**”) with the following specific contents:

- 1. Time: 08:00 AM April 25th, 2025 (Friday)**
- 2. Venue: SOL-Ballroom, 7th Floor GEM Center, 8 Nguyen Binh Khiem, Ward Da Kao, District 1, Ho Chi Minh City**
- 3. Meeting agenda**

Documents relating to the AGM have been posted on Petrosetco’s website at link: <https://petrosetco.com.vn/quan-he-co-dong/dai-hoi-dong-co-dong.html>.

4. Condition for attending the AGM

Shareholders who own shares of Petrosetco are determined according to the list closed on March 25th, 2025 or the lawful authorized representative of the Shareholders.

5. Registration and confirmation on attending the AGM

To successfully organize the AGM, we recommend that Shareholders:

- 5.1. Confirm your attendance at the AGM before 11:00 AM on April 22nd, 2025 by phone, post or email to Mr. Tran Quoc Khanh; Tel: (028)3911 7777 (Ext: 388); Email: info@petrosetco.com.vn; Address: 6th Floor, PetroVietnam Tower, No. 1 - 5 Le Duan, Ben Nghe Ward, District 1, HCMC.
- 5.2. Fill in the Power of Attorney (*attached form*) if the Shareholder authorizes another person to attend the AGM. In case the Power of Attorney is sent via email, the authorized person must bring the original to register to attend the AGM.
- 5.3. When attending the AGM, the Shareholder or the lawful authorized person must bring the Meeting Invitation, Citizen Identification Card (if the attendee is a Vietnamese citizen) or Passport (if the attendee is a foreign citizen) and the Power of Attorney (original, if the attendee is an authorized representative) to register to attend the AGM.

This notice substitutes for the Invitation to the 2025 Annual General Meeting of Shareholders of Petrosetco in case the Invitation cannot reach the address of the Shareholders for objective reasons.

Sincerely./ 

**ON BEHALF OF THE BOARD OF DIRECTOR
CHAIRMAN**



PHUNG TUAN HA



PETROVIETNAM GENERAL SERVICES CORPORATION

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POWER OF ATTORNEY

**Ref. Attending the 2025 Annual General Meeting of Shareholders of
Petrovietnam General Services Corporation**

Respectfully to: Petrovietnam General Services Corporation (“**Petrosetco**”)

1. The Principal

Shareholders :

Address :

Number of Citizen :

Date of issue:

Identification Card/

Passport/ ERC

Place of issue :

Number of shares owned :

(In words:)

2. The Attorney:

Full name :

Address :

Number of Citizen :

Date of issue:

Identification Card/

Passport/

Place of issue :

Number of authorized :

shares

(In words:)

3. Authorization contents

The Attorney is authorized to attend the 2025 Annual General Meeting of Shareholders of Petrosetco and to execute all rights and obligations of shareholders at the General Meeting of Shareholders related to the authorized shares on behalf of the Principal. The Attorney is not allowed to re-authorize to a third party.

We are fully responsible for this authorization and commit to strictly comply with the prevailing regulations of the Law and the Charter of Petrosetco.

This Power of Attorney is effective from the date of signing until the end of the meeting.

THE ATTORNEY

(Sign and write full name)

THE PRINCIPAL

(Sign and write full name; affix if organization)